

**WIOAB 07-15**

**DATE:** November 6, 2015  
**TO:** All WIOA Subrecipients  
**FROM:** Marsha Wright, Workforce Bureau Chief   
Workforce Development Division  
**SUBJECT:** PY14 Transition of Participant Obligations

As we complete our transition to PY15, please be advised:

- Client budgets (Participant obligations) will be zeroed out on Friday, November 6<sup>th</sup>. *As a reminder, it is not necessary to re-enter budgets for services that were closed prior to July 1, 2015.*

**In the IdahoWorks System**

- \* For Clients that were exited prior to PY15, all PY 14 unspent budgets will be zeroed out.
- \* For Clients that are currently enrolled and active, all PY14 unspent budgets will be pushed into PY15 as a Service budget.
- \* DO verify all of your PY15 Client services and budget amounts for accuracy in Service type, Amounts, Participant Group, Estimated start/end dates, etc.
- \* Remember: Be sure to review your estimated Service end date for appropriate status. Many WIOA-04 forms have been submitted for payment where the Service end date has expired, and the -04 reimbursement being sought falls after the estimated (or actual) Service end date.

Questions may be directed to Larry Belisle or any member of the grants management unit.