



## WORKFORCE DEVELOPMENT COUNCIL

317 West Main Street, Boise, Idaho 83735-0510

### TRANSMITTAL # 4

### MEMORANDUM

April 8, 2009

**TO:** Workforce Development Council  
**FROM:** Jim Schmidt, Chair, Youth Program Design Committee  
**SUBJECT:** In-School Youth Proposal Awards

**ACTION REQUESTED:** Accept Committee Selection of WIA In-School Youth Providers

#### BACKGROUND:

The Workforce Development Council's Youth Program Design Committee has completed the formal RFP process necessary to identify WIA in-school youth providers for PY'09.

As approved in prior council meetings, the RFP announced availability of funds on a regional basis to establish in-school projects within the following parameters:

- 1) Set aside 30 percent of youth funds for programs serving *in-school youth* enrolled in alternative high schools or secondary programs offering technical training; require a 100 percent match of Carl Perkins and/or local technical education funds; allow the 100 percent match to be met with in-kind and/or cash which directly support the activities of the in-school project.
- 2) Require projects to develop occupational in demand skills by high growth industries and to feed into specific high growth industry pipelines.
- 3) Give priority for services in all youth programs to individuals from juvenile justice, aging out of foster care, pregnant and parenting and individuals with disabilities.
- 4) Allow respondents to compete for delivery of the entire design framework and allowable program elements, or any portion thereof; allow respondents to compete for each area's full 30 percent setaside, or any portion thereof.
- 5) Coordinate elements found to be commonly available across Idaho to low income youth ~ tutoring, alternative school, guidance and counseling ~ with other providers in the communities, rather than purchasing services with WIA funds.
- 6) Maintain delivery of participant services with a 50/50 split between staff and participant expenditures with dwindling dollars.

Proposals were received from bidders in each of the state's six areas and were reviewed by all committee members. As noted in the RFP, in Areas Two, Three, Five and Six where only one proposal was received, passing the technical review was the single requirement to identify the successful bidder. For those areas without competition, the committee affirmed that each proposal met the technical review specifications. Where competition existed in Areas One and Four, all members of the committee affirmed both proposals met the technical review specifications, then reviewed, scored and ranked each in four categories: 1) design and responsiveness; 2) qualifications of the proposer; 3) costs and 4) exceeding the minimum requirements of the RFP.

The successful bidder for each area appears in bold with an asterisk (\*) below.

**Area One**

St. Maries School District

**Department of Labor, Area One\***

Boundary County School District

**Area Two**

**Department of Labor, Area Two\***

**Area Three**

**Department of Labor, Area Three\***

**Area Four**

Department of Labor, Area Four

**Magic Valley Youth & Adult Services\***

**Area Five**

**Department of Labor, Area Five\***

**Area Six**

**Department of Labor, Area Six\***

**Staff Recommendation:** All bidders were notified of RFP outcomes on March 27. Notwithstanding receipt of any appeal during the 30-day appeal period, the Youth Program Design Committee recommends that the Workforce Development Council instruct state staff to begin contract negotiations with successful bidders as noted above for Idaho's WIA youth in-school projects to commence on July 1, 2009.

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