

WIOAP 02-19

DATE: April 27, 2020
TO: All WIOA Subrecipients
FROM: Danilo Cabrera
SUBJECT: Financial Coordination

1. Overview:

WIOA funds are intended to provide training assistance to participants beyond what is available under grants or other sources to assure a participant's success in the WIOA program. WIOA funding is intended to supplement currently available training resources, not supplant them as an alternate source of financial assistance. When WIOA funding is used to supplement these training resources, documentation of financial aid coordination in a participant's case notes is required.

2. Policy:

WIOA funding for training is limited to participants who:

- Are unable to obtain grant assistance from other sources to pay the costs of their training; or
- Require assistance beyond that available under grant assistance from other sources to pay the costs of such training. Programs and training providers must coordinate funds available to pay for training. In making the determination career planners may take into account the full cost of participating in training services, including the cost of support services and other appropriate costs.

Career planners must coordinate training funds available and make funding arrangements with one-stop partners and other entities. Career planners must consider the availability of other sources of grants to pay for training costs such as Temporary Assistance for Needy Families (TANF), State-funded training funds, and Federal Pell Grants, so that WIOA funds supplement other sources of training grants.

WIOA 42

All WIOA participants with an ITA (Individual Training Account) and eligible for FAFSA (Free Application for Federal Student Aid) must have a completed WIOA 42 in their case file for each semester of assistance.

Documentation of financial aid coordination must also be included in their case notes.

WIOA funding may only be used when all other sources of assistance have been exhausted. If WIOA funding is used to supplement training resources, justification for the use of WIOA funds must be documented in case notes.

3. References:

20 CFR 680.230

Direct Inquiries to: WIOA/TAA Mailbox