

**WIOAB 01-19**

**DATE:** July 24, 2019  
**TO:** All WIOA Subrecipients  
**FROM:** Vicki Parkinson – Grants Supervisor  
**SUBJECT:** PY18 WIOA Participant Obligations



As we transition to PY19, please be advised:

- In the IdahoWorks System

- \* Effective 8/1/2019, all prior WIOA program year obligations will be de-obligated through PY18. The results of this action are as follows:

- For exited participants, unspent obligations will be zeroed out.
- For active participants, unspent obligations will roll forward into the next PY budget. For example, if the budget for PY18 represents PY1 on a given budget, the remaining funds will roll to PY2. The same will be true for PY2 to PY3. If the PY18 budget is represented by PY3 of a given service budget, the funds will be dropped.
  - Prior year obligations will be equal to the amount spent through that program year.
  - The Administrative Entity will provide a list of SSNs where budgets have been dropped after the deobligation process is completed.
- If you have an expense that was budgeted and not paid, but you still expect to receive an invoice with a service date occurring in PY18, please make arrangements with Joey Shelby to create a one-time update in IdahoWorks so the payment will be reflected in IdahoWorks;

- \* This WIOAB does not apply to the Trade Act program.

Questions should be directed to Joey Shelby or any member of the grants management unit.