Logging into the Claimant Portal with ID.me

WHY DO I NEED TO LOGIN USING ID.ME?

All unemployment insurance claimants must sign in to ID.me before accessing Claimant Portal. Using ID.me to verify your identity helps us confirm you are the person filing for unemployment insurance and not someone pretending to be you.

You will need to sign into ID.me any time you access the Claimant Portal. Each time you log in, you will type in your email address and password. Then, you will be prompted to complete the process by entering a 6-digit code from your cell phone to ID.me.

Note: If you do not have a cell phone, visit an Idaho Department of Labor office to sign in and complete the process. To find the nearest location, visit <u>labor.idaho.gov/officedirectory</u>.

We recommend you schedule an appointment before visiting a local office. Unemployment Insurance Navigators are available at some locations to guide you through the unemployment insurance system. Contact your nearest office at the phone number listed in the directory. You can also speak to a Claim Specialist at 208-332-8942 for help with scheduling an appointment.

Once you complete the identity verification process, you will be able to access the Claimant Portal as normal.

USE THE FOLLOWING STEPS TO LOG IN:

1. Go to the Claimant Portal at labor.idaho.gov/claimantportal to see this screen.



2. Click on the Sign in with ID.me button.

The Idaho Department of Labor's unemployment insurance program is funded by the <u>U.S. Department of Labor</u> for SFY25 as part of the Employment and Training Administration Grant (93%) and state/nonfederal funds (7%) totaling \$22,800,000. Reasonable accommodations are available upon request. Dial 711 for Idaho Relay Service.

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3. The following screen will appear. Type in your email address and password, then click the **Sign in** button.

If you do NOT have an ID.me account, click on Create an ID.me account. See more instructions on ID.me's verifying with Idaho Department of Labor page.

4. Choose how you want to receive your sign in code. Make your selection, then click **Continue**.

 After clicking Continue, you will see the following screen. You will receive your code either through text or phone call based on the option you chose. Enter the code and click **Continue**.





	COMPLETE YOUR SIGN IN
	1 2 3
	Enter the code we sent to (***) ***-*928
nt	er the 6-digit code *
	Didn't receive it? <u>Resend my verification code</u>
lt a	f you've changed phone numbers or carriers from when you previously set up multi-factor authentication, please <u>update your settings here</u> .
	Continue

6. You will see the following screen. Read the statement and click **Yes**. You will then be returned to the Claimant Portal.



7. You are now logged into the Claimant Portal and can access all your account information as normal.

ADDITIONAL INFORMATION

Have questions? Take a look at the department's FAQs to find answers to common questions.

Make an appointment with an unemployment insurance navigator for help using or understanding the unemployment insurance system. Visit the local or mobile office directory for dates, times and locations at <u>labor.idaho.gov/officedirectory</u>.