



## NEW HIRE REPORTING FORM

IDAHO DEPARTMENT OF LABOR  
NEW HIRE REPORTING  
317 W MAIN ST                      FAX 1-208-332-7411  
BOISE, ID 83735-0610              PHONE 1-800-627-3880  
<https://www.labor.idaho.gov/businesses/report-new-hires/>

EMPLOYER INFORMATION			
Federal Employer Identification Number (FEIN)		Idaho Unemployment Insurance Number (SUTA)	
Name		Contact Phone Number	
Street Address		Contact Name	
City	State	ZIP	Fax

EMPLOYEE INFORMATION			
First Name	M.I.	Last Name	Social Security Number
Street Address			Start Date (mm/dd/yyyy)
City	State	ZIP	

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